

**MegaTech Inc.**

# **Home Asset Assurance**



## **Home Inventory System - Users Guide -**

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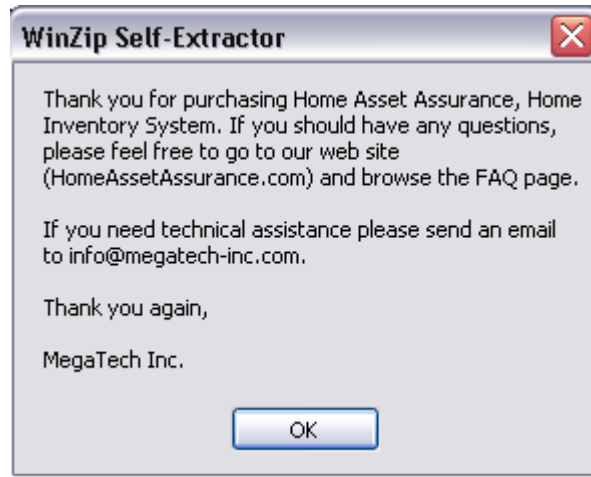
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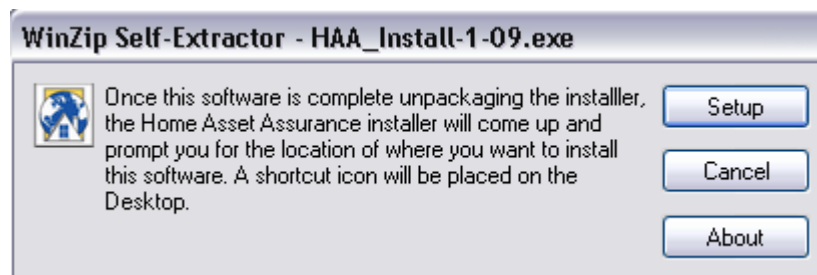
This users guide is part of a 30 day trial version of the software. If after 30 days you decide that you do not want to use the software, you are free to discontinue use. If after 30 days you want to continue using the software, you will need to purchase a serial number which you will be given directions on how to do so.

### Download:

Once you download the self extracting software (HAA\_Install.exe) to your computer, double click the file HAA\_Install.exe. A Thank you dialog box will appear.



Select the "OK" Button. Then an information dialog box appears.

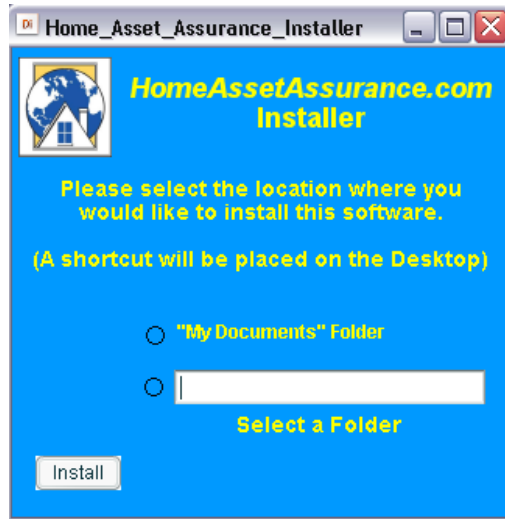


Select the "Setup" button and the software begins the self extracting process. Once completed the installer comes up and you are asked where you want to have the software installed.

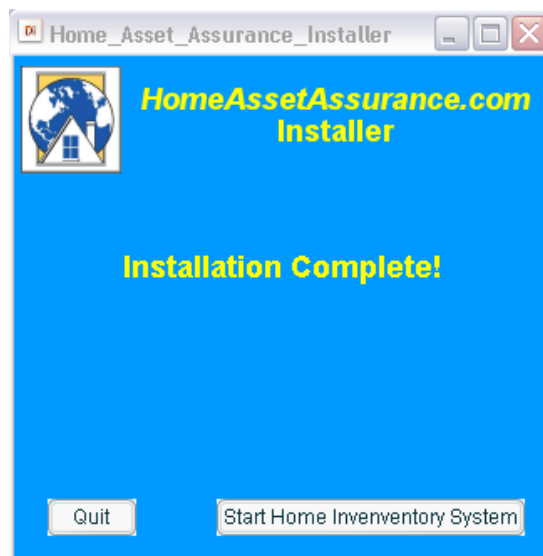
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You are given the option of selecting the “My Documents” folder in your account radio button, or you can select what folder you want to install it in. Once you make your selection, select the Install button. As part of the installation a shortcut to the application will be placed on your “Desktop”. After the installation is complete, you can start the application or quit the installer and run the application later. Don’t forget that a shortcut (the HomeAssetAssurance.com logo) will be placed on the Desktop so you can easily start the application.

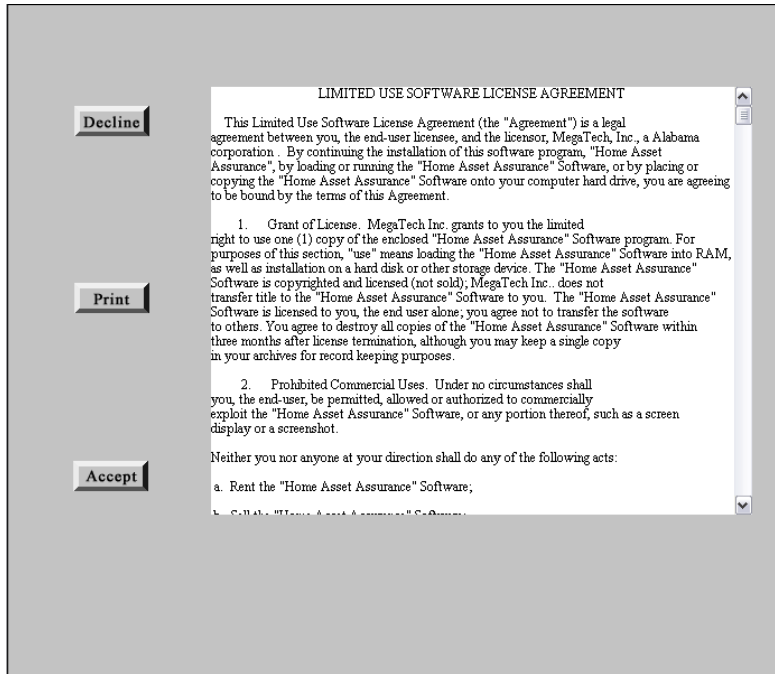


Once you have started the software, you can begin creating your home inventory. You will be prompted to accept the End-Users Agreement,

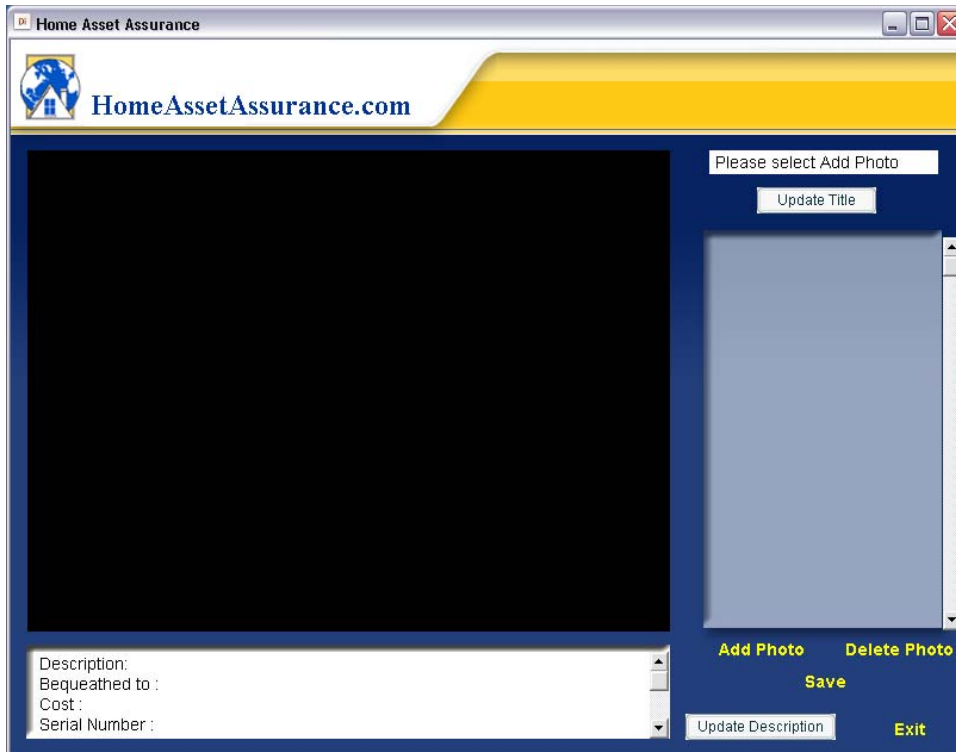
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if you agree to these terms select "Accept" and the graphic user interface appears and you are ready to begin building your home inventory. To import your first photo, simple select the "Add Photo" button and you will prompted to select the image file you wish to import.



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The photo appears in the user interface, you then enter the title and the description with serial number (if applicable), item cost and whom you would like to bequeath it to. To add another photo, simple select “Add Photo” again and repeat the process. To delete a photo, select it from the item list and select the “Delete Photo” button and the photo with description disappears. You can enter as many photos with descriptions as you like. Once you have completed a session, select the “Save” button to save your work and exit the program. You can update your list at any time and make as many backups as you need.  
Backing Up Your Inventory:

To backup your inventory list you will need to copy everything in the Home Asset Assurance Folder to include:

- Home Asset Assurance.exe
- Support folder
- Xtras folder
- Users Guide.pdf

The preferred method is to burn these files to multiple CD-ROMs or DVDs for relocation in a safe off property site like a safety deposit box at you bank. Or another great way to secure your file, is to create a zip file of the entire Home Asset Assurance directory and email it to your homeowner’s insurance agent for safekeeping.



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